

# PHARMACY SERVICE APPROVAL GUIDELINES FOR HSM LOAN REPAYMENT



A borrower may practice as a pharmacist in:

- any rural or urban area where there is a [Shortage](#) of retail pharmacists as determined by the State Education Assistance Authority; or,
- any licensed hospital or nursing home within the state excluding federal facilities; or,
- any State or local public health department or nonprofit community primary care program or [Pre-approved Practice Site](#).

**Service Application Process:** A borrower must file an [Application for Proposed Practice Location form](#) in order to apply for practice site approval. A practice site must be approved by the SEAA in order to qualify for service cancellation. The practice site must serve Medicare and Medicaid patients as well as the indigent and accept payment under these programs (Titles XVII and XIX of the Social Security Act) in order to qualify for practice site approval. Completed forms or questions concerning the application process should be directed to the address and telephone number below:

SEAA- Repayment Services  
P.O. Box 14223  
RTP, NC 27709-4223  
(919) 549-8614 Local

(800) 700-1775, option # 2 Toll Free

If you change your practice site prior to the end of your scholarship loan obligation, please be aware that you must seek approval from the SEAA prior to the change to assure that your new site will allow continuous service credit. If your practice site was based on a shortage list, a new site change will be reviewed based on the current shortage list in effect at the time of your change.

## EXAMINATIONS

- Licensure examinations must be written the first time they are offered following the completion of required coursework.
- If the recipient fails to pass the first two successive licensure examinations offered following the completion of required coursework, a recipient's note(s) becomes due and payable.

## PRACTICE OR EMPLOYMENT

Full-time employment should begin within ninety (90) days after completion of training unless otherwise stated in the promissory note for which each loan was awarded.

## CANCELLATION

Loans received for all programs, with the exception of nurse education, may be cancelled with interest on the basis of a calendar year of service for each academic year or fraction thereof for which the student received a loan.