

## Educational Opportunities for Aubrey Lee Brooks Scholars

The Aubrey Lee Brooks Foundation provides funding so that its scholarship recipients can participate in additional educational opportunities. These opportunities usually take place in the summer and can include:

- Study Abroad Programs
- Internships
- Research Fellowships

To be eligible for funding for these opportunities, a Brooks Scholars must:

- Have completed at least one full-time academic year of enrollment,
- Have a cumulative undergraduate GPA of at least 2.75, and
- Meet all other scholarship renewal requirements.

Brooks Scholars may choose to participate in a program during the summers following their first, second and third years of undergraduate study.

*A Scholar may also request funding for an opportunity during a fall or spring semester; when approved these are funded in lieu of a summer's funding. If full-time academic credit is to be received, the semester's scholarship is disbursed to the institution and the Brooks Foundation provides an additional scholarship to cover the additional costs of the program (e.g., the travel and additional expenses of study abroad). If the student is not enrolled full-time (e.g., an internship), only the opportunity funds will be disbursed.*

Scholars are limited to funding for a maximum of three (3) educational opportunity programs.

### **Study Abroad**

A Brooks Scholar may receive funding to participate in summer study abroad programs sponsored by:

- North Carolina State University
- UNC Chapel Hill, or
- UNC Greensboro

The study abroad program must award at least six (6) academic credit hours.

Each institution and program has its own application deadlines. The Scholar should begin the process in advance of his/her planned study abroad (generally in February or March, or even earlier). The three study abroad offices and their locations and phone numbers are:

The Study Abroad Office  
NC State University  
315 FYC Commons  
Raleigh, NC  
(919 515-2087)  
[studyabroad.ncsu.edu](http://studyabroad.ncsu.edu)

The Office of Study Abroad,  
UNC Chapel Hill  
FedEx Global Education Center  
Chapel Hill, NC  
(919 962-7002)  
[studyabroad.unc.edu](http://studyabroad.unc.edu)

Office of International Programs  
UNC Greensboro  
203 Foust Building  
Greensboro, NC  
(910 334-5404)  
[studyabroad.uncg.edu](http://studyabroad.uncg.edu)

The Scholar must apply for study abroad funding by submitting:

1. The Brooks Study Abroad application,
2. An essay describing the study abroad programs relevance to the student's educational goals,
3. A copy of the letter of acceptance into the study abroad program, and
4. An official program budget with anticipated costs for the program.

Applications should be submitted at least six weeks prior to the date of travel. The Brooks Foundation will notify the Scholar of the Foundation's decision regarding funding. The amount of funding is dependent on the program and subject to the Foundation's discretion.

Upon completion of the study abroad program, the Scholar must submit:

1. A report/reflection paper on the study abroad experience and
2. Copies of receipts for the program cost and transportation (e.g., airfare).

If a Scholar withdraws from a study abroad program, any refund due to the student must be returned to the Brooks Foundation.

### **Internships**

A Brooks Scholar may receive funding to participate in an internship. The work should be substantial (at least 320 hours), meaningful and related to the student's academic interests and future career goals. There is no requirement that the internship program award academic credit hours.

The Scholar must apply for internship funding by submitting:

1. The Brooks Internship application,
2. A copy of the letter of employment/engagement from the employer, and
3. An essay that describes the work to be done and its relevance to the Scholar's interests and goals.

Applications should be submitted at least six weeks prior to beginning work. The Brooks Foundation will notify the Scholar of the Foundation's decision regarding funding. The amount of funding is subject to the Foundation's discretion.

Upon completion of the research, the Brooks Scholar must submit:

1. A report/reflection paper on the internship experience, and
2. Timesheets (or other documentation) certifying that the student completed at least 320 hours of work.

If the Scholar fails to complete his/her work requirement, all funds must be returned to the Foundation.

### **Research Fellowships**

A Brooks Scholar may participate in a research project under the direction of university faculty. The research topic must be clearly defined and substantive; it should be related to the Scholar's academic interests. The research must be approved by a faculty member at the institution of enrollment, though the research may be conducted under the auspices of another institution. There is no requirement that the research fellowship award academic credit hours.

The Scholar must apply for research funding by submitting:

1. The Brooks Research Fellowship application,
2. A copy of the letter of support/permission from university faculty, and
3. A non-technical essay outlining the topic of interest and the research that will be done.

**Applications should be submitted at least six weeks prior to beginning research.** The Brooks Foundation will notify the Scholar of the Foundation's decision regarding funding. The amount of funding is subject to the Foundation's discretion.

Upon completion of the research, the Brooks Scholar must submit a non-technical paper summarizing the research conducted, the findings and their significance. Additionally, if the research results in co-authorship of an article in a peer-reviewed publication, a copy of the article should be submitted when available.

If the Scholar fails to complete the research fellowship, all funds must be returned to the Foundation.