Pending Awards

Information for School Administrators

Opportunity Scholarship • Disabilities Grant • Education Savings Account
Pending Awards information is on a REPORT.

Many school processes provide information on a ROSTER. Reports and Rosters are in different sections on your MyPortal account.
TIPS:

- Note the description. The awards offered to these students are pending.
- Use the Export to CSV for easy manipulation or to combine with other information your school uses.
- The Pending Awards report is dynamic and will change.
  - Additional students will be added if additional awards are made or if students change their school choice, adding your school as their active school.
  - Students will drop off the list if the parents do not accept the award, or if the school choice changes, removing your school as the active school.

DESCRIPTION: The applicants on this list have been offered an award and have chosen your school. You do not need to do anything or send anything to SEAA related to these lists.
Pending Awards vs. Certification

PENDING AWARDS: posted in the spring on a report, as a courtesy to schools. These students have an award offer contingent upon several factors.

CERTIFICATION: an important school process which takes place in August. Schools complete Certification via the Not Yet Certified Roster.

Why is a student on a PENDING AWARDS report and not on the NOT YET CERTIFIED roster?

- The parent did not accept the award offer, or accepted but declined later.
- The parent changed the student’s school choice.
- Verification is incomplete or verification resulted in a determination that the student is not eligible.

Can schools be confident of the Not Yet Certified roster? Yes.

Will students disappear from the Not Yet Certified roster like from the Pending Awards report? Unlikely.

However:
- Parents often change the student’s school choice, which removes them from School A’s Not Yet Certified roster and puts them on School B’s Not Yet Certified roster.
- If the K12 Programs discovers that a family was offered a scholarship for a student based on a fraudulent application, that student’s award will be canceled. This would be highly unusual.
Pending Awards: Action Items

Parents:
- Respond to the award offer
- Complete verification if required
- Continue to check MyPortal once a week
  - Look at notifications
  - Look at To Do List
- Enroll in the school of choice

Schools:
- No required action items
- May wish to reach out to parents to assist with school enrollment processes
- May wish to remind students who have not renewed for the upcoming year
Did my students renew?

Use the Pending Awards Report to find out.

1. Download the Pending Awards Report to Excel.
2. Compare against a list of your existing Scholarship or Grant recipients.
3. Identify students who received funding in the current year but are not on the Pending Awards Report. These students have not renewed.

Note that some renewal students must complete income verification. This is not frequent, but does occur. These students will appear on the Pending Awards Report, but have to complete verification successfully or they will not appear on the Not Yet Certified Roster in August.

Renewal students do not have to “respond to the award offer” because they are automatically granted an award in accepted status if they complete the renewal process and continue to be eligible.

The K12 Programs are seeking a few small improvements to the Pending Awards Report to help you in your work. One intended improvement will be to label the New vs. Renewal students on the Pending Awards Report.
Pending Awards are provided during the award offer process as a courtesy to schools. Remember that the award offer process is primarily the responsibility of parent applicants.

Certification begins just prior to the school year start. Schools are responsible at this time to (1) certify the enrollment of the student, and (2) to provide the student’s cost of attendance.
Contact Information for Schools

There are new methods for schools to contact our staff. Please do not share this information with parents or others.

*(New) Email: NPS@ncseaa.edu*  *(New) Phone Number: (919) 695-8742*