

## NONPUBLIC SCHOOL AGREEMENT

The Opportunity Scholarship Program (“Opportunity Scholarship Program” or “OSP”) was established by the 2013 North Carolina General Assembly, pursuant to Part 2A of Article 39 of Chapter 115C of the North Carolina General Statutes, as may be amended from time to time, to provide scholarships to certain students attending eligible nonpublic schools in North Carolina.

The Education Student Accounts for Children with Disabilities Program (“ESA+ Program”) was established by the 2021 North Carolina General Assembly, pursuant to Article 41 of Chapter 115C of the North Carolina General Statutes, as may be amended from time to time to provide scholarships to certain students with disabilities attending eligible nonpublic schools in North Carolina.

All Terms capitalized herein are specifically defined in the Rules Governing the [Opportunity Scholarship Program \(OSP Rules\)](#) and the Rules Governing the [Education Student Accounts for Children with Disabilities Program \(ESA+ Rules\)](#), which are publicly available on the State Education Assistance Authority’s (the “Authority”) website at <https://www.ncseaa.edu/psr/>. The Rules are incorporated herein by reference.

Nonpublic schools who enroll students who have been awarded Opportunity Scholarship funds will receive funds via direct disbursement and must comply with statutory requirements set forth in G.S. § 115C-562.5 and regulatory requirements set forth in the OSP Rules. If a school receives Opportunity Scholarship funds via direct disbursement and also enrolls students that pay tuition and fees from ESA+ funds, those schools will be paid ESA+ scholarship funds by the Authority via direct disbursement.

Further, nonpublic schools that enroll students who are awarded scholarship funds from the ESA+ Program, but not the OSP Program, must consent to comply with statutory requirements set forth in G.S. §115C-562.5, and regulatory requirements set forth in the ESA+ Rules, in order to be paid scholarship funds for tuition and fees by the Authority via direct disbursement.

A nonpublic school that receives scholarship funds via direct disbursement must accept those funds for the payment of tuition and fees for any student enrolled in the nonpublic school who receives a scholarship award. Reimbursement of tuition and fees to a Parent of a student awarded scholarship funds is not allowable if the student is enrolled in a nonpublic school that receives scholarship funds via direct disbursement.

The Authority is charged with administering both the Opportunity Scholarship Program and the ESA+ Program (the "K12 Programs"). Funds for the Opportunity Scholarship and ESA+ Program scholarships are contingent each year upon appropriations made available to the Authority by the General Assembly.

Proper execution of this Nonpublic School Agreement (the "Agreement") is a prerequisite to a nonpublic school's receiving Opportunity Scholarship funds and is also a prerequisite for a nonpublic school that does not receive Opportunity Scholarship funds to be paid by direct disbursement for tuition and fees in the ESA+ Program.

NOW THEREFORE, the undersigned nonpublic school ("School") agrees to the following terms and conditions:

1. The School will comply with all relevant statutes and rules that pertain to the administration of the Programs, as well as instructions and requests concerning the Programs as may be issued by the Authority, including administrative forms, administrative memoranda, interpretive guidance, or any other procedures established by the Authority. The reference to or recitation of any portion of an applicable statute or rule in this Agreement does not limit the School's obligation to comply with other applicable statutes and rules.
2. The School warrants that it meets the requirements of Part 1 or Part 2 of Article 39 of Chapter 115C of the North Carolina General Statutes.
3. The School agrees to accept payment for tuition and fees via direct disbursement for all eligible students enrolled at the School who are awarded scholarship funds.
4. The school acknowledges its understanding that scholarship awards belong exclusively to the families and that only a parent is permitted to complete the parental endorsement of scholarship funds for disbursement to the school. The School agrees that it will not request, accept, use or attempt to use any parent's MyPortal account information, including passwords, to take any action, including but not limited to endorsing scholarship funds over to the school.
5. The School agrees that it will not refund any of the Programs' funds directly to a Parent or an eligible student in any manner at any time, unless specifically authorized by the Authority. If a refund of Program funds is due, the School agrees to contact the Authority directly and refund any scholarship funds to the Authority, in the manner and by the deadline required by the Authority. Scholarship funds will then be routed to the appropriate entity or individual's account.
6. The School will provide the Authority with a copy of its tuition and fees policies and schedules for the following school year no later than July 15, and with documentation of the required tuition and fees charged to any eligible student under the Programs.

7. The School agrees to provide the Authority access to all records related to the administration of the Program, including student records for the purpose of, among other things, conducting Program reviews.
8. The School agrees that it will not discriminate with respect to race, color, or national origin.
9. The School agrees to conduct a criminal history check, in the manner prescribed by the Authority, for its staff member with the highest level of decision-making authority to ensure that he or she has not been convicted of any crime listed in G.S. §115C-332(a)(1) and provide the Authority with a copy of the criminal history report. The School further agrees to notify the Authority if the staff member with the highest decision-making authority is charged or convicted of any crime listed in G.S. §115C-332(a)(1), within five business days of the charge or conviction. If a new staff member with the highest decision-making authority becomes employed at the School, the School agrees to notify the Authority within five business days of employing the new staff member and shall obtain a criminal background check on that person immediately thereafter, in the manner prescribed by the Authority. The School agrees to conduct a criminal history check on its staff member with the highest level of decision-making authority every three years, or more frequently, as requested by the Authority. The School agrees to provide supplemental information related to a criminal history report submitted by the School upon request of the Authority.
10. The School will provide the parent or guardian of each student who receives a scholarship with an annual written explanation of the student's progress, including the student's scores on any standardized achievement tests.
11. The School agrees to administer, at least once a year, a nationally standardized test or other nationally standardized equivalent to scholarship recipients in grades three and higher that measures achievement in the areas of English grammar, reading, spelling, and mathematics, or in the alternative, for grades nine through twelve only a test that measures competencies in the verbal and quantitative areas and submit this test performance data to the Authority by July 15<sup>th</sup> of each year in a form acceptable to the Authority.
12. The School agrees to provide the Authority with the graduation rates for students participating in the Program in a manner prescribed by the Authority.
13. The School agrees to contract with a certified public accountant licensed in North Carolina to perform a Financial Review, consistent with generally accepted accounting principles and in the manner prescribed by the Authority, for any year that the school enrolls seventy (70) or more students who use scholarship funds from either of the K12 Programs for at least one semester during the Academic Year and to provide the Authority with a copy of the report produced as a result of such review within four (4) months of the end of the School's fiscal year.

14. The School agrees that it will not require any additional fees based on the status of the student as an eligible student under the Program.
15. If the School has more than twenty-five (25) students who pay tuition and fees with OSP funds or more than twenty-five (25) students who pay tuition and fees with ESA+ funds, the School will report to the Authority on both the individual and the aggregate standardized test performance of such student in the Program(s) that has over 25 participating students.
16. The School agrees to certify to the Authority, in a manner acceptable to the Authority, at the beginning of each semester, that the eligible student is a Full-time or Part-time student enrolled in and attending the School and that the scholarship amount does not exceed the tuition and fees charged for that student.
17. The School agrees to provide every Parent in the ESA+ Program with an invoice for all Qualified Educational Expenses charged by the School, including but not limited to tutoring services or educational therapies.
18. If an eligible student attending the School is enrolled in the ESA+ Program and also concurrently enrolled in the OSP, the School shall apply funds for tuition and fees and any other eligible expenses owed by the student first from the OSP, and then from the ESA+ Program in that specific order.
19. The School agrees that it will not use the Authority's trademark, trade name or logo, for any purpose, including in any publicity, website, promotion, news release or disclosure, except the school is permitted to link to the Authority's website for informational purposes.
20. The School agrees to maintain all records related to the Programs for a period of five years from the close of the School's fiscal year, or until all audit exceptions have been resolved, whichever is longer.
21. The School agrees to participate in any training pertaining to the Programs that may be required from time to time by the Authority.
22. The School agrees to notify the Authority promptly of any change affecting the School's ability to comply with any of the terms and conditions of this Agreement.
23. If the Authority determines that the School is noncompliant with either Program's requirements, the School understands and agrees that it will be ineligible to receive scholarship funds from the Programs and will notify the parents or guardians of eligible students of its loss of eligibility to accept funds from the Programs.
24. The School agrees to provide the Authority with a copy of an IRS Form W-9 complete with its federal taxpayer identification number.

25. This Agreement is not assignable.

26. This Agreement shall be effective when executed and shall terminate immediately upon written notice of the occurrence of the following: (a) any material change in the School affecting this Agreement; (b) notice from the School of its intent to terminate its participation in the Programs; (c) notice from the Authority of its intent to terminate the School's eligibility to be paid tuition and fees from the Programs; or (d) any action of the General Assembly which, in the opinion of the Authority, requires the termination of this Agreement.

27. The undersigned represents and warrants that he or she is authorized to bind the School to the terms and conditions of this Agreement.

**Staff Member with the Highest Decision-Making Authority**

**Name of School**

**City where School is located**

**School Code**

**Date**