ESA+ Reimbursement Schools

North Carolina’s ESA+ Scholarship Program
Helpful Hints for Zoom

*Slides are already posted at [https://www.ncseaa.edu/esa-family-trainings/](https://www.ncseaa.edu/esa-family-trainings/) and a recording of this session will be posted there within a week.*

- Zoom has **closed captioning** available

**Asking Questions**
- Use the Q & A to ask your questions (chat is disabled)
- Email ESA@ncseaa.edu to ask questions about an individual student

**Answering Questions**
- Presentation team will answer questions from the Q & A at certain points
- Only questions related to this session’s content will be addressed live
What is an ESA+ Reimbursement School?
There are two types of ESA+ Reimbursement Schools.

1. The first category are schools that ...
   • are located in North Carolina; and
   • are registered with the NC Division of Non-Public Education (DNPE); and
   • choose not to accept direct payments from the K12 programs.

2. In addition, students who attend an out-of-district public school in North Carolina are also attending an ESA+ Reimbursement School.
Parents pay the school directly for tuition and fees each semester and submit receipts at the end of each semester.

*Reimbursement is limited to tuition/fees. ESA+ does not reimburse families for other qualified expenses.*
School Choice information online:

https://www.ncseaa.edu/k12/choosing-a-school/

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Explore K12 Funding

Choosing a School

Education Student Accounts
(ESA+) Program
Tuition Reimbursement: When? How?
What is ClassWallet?

• A vendor with which SEAA contracts

• An online platform that facilitates processing on behalf of the ESA+ Program

• Where ESA+ parents will submit receipts for tuition paid to ESA+ Reimbursement Schools
When?

• The tuition reimbursement occurs at the end of each semester.

• Generally, ESA+ tuition receipts will be submitted in:
  
  • December (for fall tuition)
  • May (for spring tuition)
Timeline

December / May

Parent uploads tuition receipt to ClassWallet

ESA+ Staff Review

For timely payment, make sure receipt includes all required information

Reimbursement

ESA+ funds transfer electronically to parent’s bank account
Receipts

Include:

- Student’s name and the name of the parent paying the expense (must be parent associated with MyPortal account)
- Name of the school
- Dates of enrollment
- Amount paid for tuition and fees
- Confirmation that the student was enrolled at least 75 days of the semester
Misuse of Funds

SEAA has zero tolerance for misuse of ESA+ funds. Examples of misspent funds include:

• Using funds for anything other than Qualifying Education Expenses
• Using funds on behalf of someone other than the student awarded an ESA+ scholarship
• **Using funds when the ESA+ student is not enrolled in an eligible school**
  (The MyPortal record must always accurately reflect the student’s enrollment.)

A parent who has made an error in spending should self report and notify SEAA immediately. [ESA@ncseaa.edu](mailto:ESA@ncseaa.edu) or (855) 330-3955
School Choice: How to Notify ESA+
Is Your School Choice in MyPortal?

- You can’t select an ESA+ Reimbursement School in MyPortal yourself.

- Email ESA@ncseaa.edu to let staff know your school choice.

- You can log in to MyPortal later to double check. Your ESA+ Reimbursement School will be listed there.
IMPORTANT ESA+ REMINDERS

Parents should check MyPortal once a week:
• Are there items on the To Do list?
• Look at Notifications. Maybe you’ve missed an email!

ESA+ students need updated documentation of a disability every 3 years (3 years from the evaluation date on file).

HOWEVER: Parents, you will renew annually so that the ESA+ staff know you want your student to continue next year.

ESA+ is not a reimbursement program.
• Very few exceptions (mainly the ESA+ Reimbursement Schools)
• Do not purchase items or pay for services with the intent to submit a receipt.

Public School? If a student will be in the public school, full-time, in their assigned district, then they are not eligible for ESA+.

➢ ESA+ is not available to students who are enrolled in their regular public school (including charter schools).
Summer Training for ESA+ Families

[https://www.ncseaa.edu/esa-family-trainings/](https://www.ncseaa.edu/esa-family-trainings/)

Enrollment Options, Updating the Area of Disability, ESA+ Reimbursement Schools, Purchasing Curriculum, Planning for Summer Expenses, Continuing Eligibility, and more …

Register to attend live sessions or view recordings at your convenience.