

The NC State Education Assistance Authority (NCSEAA) disburses funds to schools on the assumption that students will attend school for the semester for which funds are awarded. When enrollment or eligibility changes result in the need to return funds to NCSEAA, please complete this form and return the funds to the address listed below. If you are returning funds for more than one student, you may provide a listing attached to this form with all the required information below instead of completing multiple forms.

Student Name: _____

Student Program ID Number: _____

*See MyPortal rosters for the Program ID (PID) number. **Do not** provide sensitive PII data, such as the SSN, on this form.*

School Name: _____

Academic Year: _____

Semester: Fall Spring Summer

Returning Funds To (AS, FELS, GLSP, etc.): _____

Amount of Funds Being Returned: \$ _____

Reason for Return: Did Not Attend Withdrawn Enrollment Change Other _____

School Administrator Name: _____

Date: _____

Refunds:

Make check payable to the NC State Education Assistance Authority and mail the check along with this form to:

NC State Education Assistance Authority
P.O. Box 41046
Raleigh, NC 27629

Questions? information@ncseaa.edu