



NC K12 Programs Tuition and Fee Schedules

An Overview of the Tuition and
Fee Schedule Requirement
January 30, 2024

AGENDA

1. Introduction

- Deadlines

2. What is a Tuition and Fee Schedule?

- What should your document include?
- Difference between the Tuition and Fee Schedule requirement and the Cost of Attendance Feature in MyPortal

3. The Tuition and Fee Schedule and Certification

- How is the Tuition and Fee Schedule used?

Introduction

Tuition and Fee Schedule Requirement



In order to accept K12 Program funding:

- Schools must provide to the Authority documentation for required tuition and fees charged to students by the nonpublic school.
- Schools shall not require any additional fees based on the status of the student as a scholarship recipient.

Submission of tuition and fees is an annual requirement!

- Even if your school does not expect to have scholarship recipients
- Even if your tuition does not change from year to year

<https://www.ncseaa.edu/wp-content/uploads/sites/1171/2022/06/NONPUBLIC-SCHOOL-AGREEMENT-2023-Reference-Copy.pdf>

TIMELINE



- All currently participating schools should have a task added to their Taskpad beginning in late January.
- Currently participating schools have until **July 15th** to submit the Tuition and Fee Schedule.
- Schools in the process of registering with the K12 Programs have until **June 30th** to submit the Tuition and Fee Schedule.



What Is a Tuition and Fee Schedule?

What is a Tuition and Fee Schedule?

A Tuition and Fee Schedule should be a comprehensive overview of:

1. The tuition and fees charged by your school of all students
2. Any discounts offered by your school
3. Any other pertinent financial policies

Your Tuition and Fee Schedule MUST contain:

1. The full name of your school and the city in which it is located
2. The academic year for which the document is requested
3. The tuition and fees charged by your school per student for the academic year



Tuition and Fee Schedule Tips



Schools should:

- Report the frequency by which tuition payments are billed (ex. 10 monthly payments, 2 semesterly payments, etc.)
- Itemize all fees they charge families, including those that cannot be covered by K12 Program funds
- List any Exceptional Children (EC) or Special Education curriculums offered

Cost of Attendance vs. Tuition and Fees

The Cost of Attendance feature in MyPortal is intended to assist large schools with completing certification quickly by allowing them to enter the standard cost per grade level.

This feature is separate from the Tuition and Fee Schedule and completing it is not a substitute for submitting the tuition and fee schedule.

Schools can complete the Cost of Attendance feature until August 1st.

Grade Level	Standard Cost
Kindergarten	\$ <input type="text"/>
First Grade	\$ <input type="text"/>
Second Grade	\$ <input type="text"/>
Third Grade	\$ <input type="text"/>
Fourth Grade	\$ <input type="text"/>
Fifth Grade	\$ <input type="text"/>
Sixth Grade	\$ <input type="text"/>
Seventh Grade	\$ <input type="text"/>
Eighth Grade	\$ <input type="text"/>
Ninth Grade	\$ <input type="text"/>
Tenth Grade	\$ <input type="text"/>
Eleventh Grade	\$ <input type="text"/>
Twelfth Grade	\$ <input type="text"/>
Pre-K	\$ <input type="text"/>

> Save

Best Practices

Certification and Tuition and Fees

During certification, schools report the tuition and fees for each individual student. The tuition and fees certified by the school for each student must align with and be accurately itemized in the Tuition and Fee Schedule submitted to SEAA.

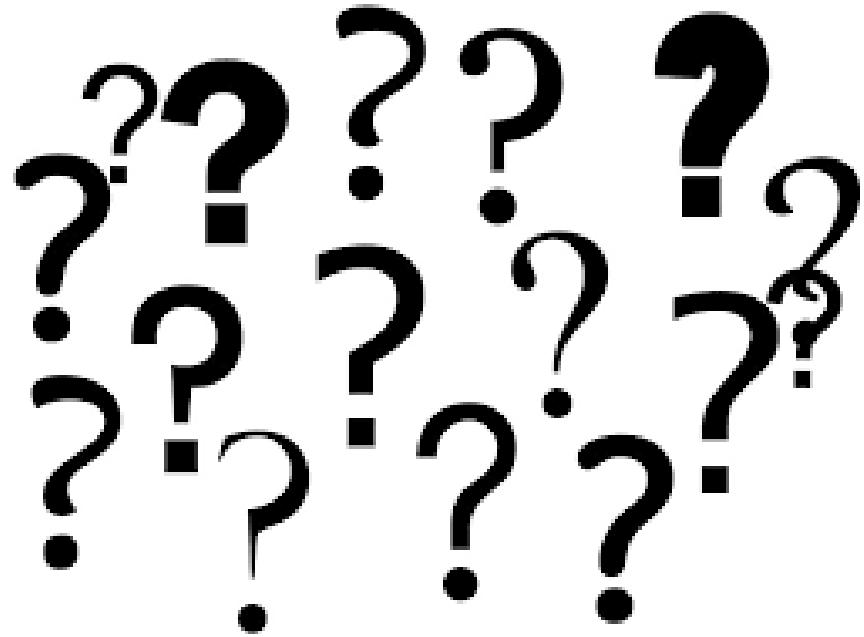
Schools should not certify tuition or fee amounts that are not listed on the Tuition and Fee Schedule. Discrepancies between the Tuition and Fee Schedule and the cost of attendance certified for a student may result in a return of funds to SEAA.



Acceptable Fees:

- Required of all students
- Billed at the same rate of all students
- Are charged directly by the school
- Can only cover K12 fees

Questions?



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